



Job Description

Job title: Education Tutor

Hours of work: 37.5

Department / Location: Southend United Community Foundation / Southend United Football Club

Reporting to: Head of Education

Main Purpose of the role:

Southend United Community Foundation Education tutor will:

- Support the delivery of our successful BTEC Sports programme at Southend United Football Club.
- Responsible for planning, preparation and delivery of the Pearson BTEC Level 2 programme.
- Responsible for planning, preparation and delivery of the Pearson BTEC National Level 3 programme.
- Use the power of football and the brand of Southend United to deliver the highest possible standards set by Southend United Community Foundation and partners.
- Maintain and increase pupil attainment and contribute to the overall success of the pupils.
- Ensure all learners complete assignments in line with assessment plan deadlines.
- Use online platforms to assess and mark learners work and provide detailed feedback.
- Integrate technology to support learners and create a positive learning environment to support learner experience.
- Be a positive role model and engage with SUCF staff members, students, parents, and partners.
- Carry out administration relevant to the role including registers, reviews, lesson planning, schemes of work, researching and developing new teaching materials.
- Attend training courses / CPD sessions as and when required to support the education department and further enhance your own personal development as an education tutor.
- Increase the awareness and popularity of SUCF's education related activities via effective publicity and promotion.
- Support the SUCF Education Department, in their aims and objectives at all times.
- Undertake other duties and responsibilities as required by the trust from time to time.



Safeguarding

Southend United Community Foundation is committed to safeguarding and ensuring the welfare and protection of children, young people, and adults at risk. The club fully accepts its responsibility for children, young people, and adults at risk. Our aim is to ensure that safeguarding runs through every element of the work we do to ensure the welfare and well-being of all those who engage in our activities.

All children, young people and adults at risk have a right to be protected from abuse regardless of their age, gender, disability, sexual orientation, race, religion, or belief. We believe that all adults working within the club, in any capacity, have a duty and responsibility to safeguard the welfare of children, young people and adults at risk.

We strive to do this by applying policy, procedures, and best practice, engaging with the Premier League, FA, and local authority partners to promote the safety and welfare of all those who engage in activities with the club. Our practice reflects statutory requirements and responsibilities. This allows our participants to enjoy any club activity in a safe, and inclusive environment. The club expects all staff, players, volunteers, contractors, and guests to share this commitment.

EDI

Southend United Community Foundation endorses the principle of equality and will strive to ensure that everyone who wishes to be involved in the club whether as players, match-day fans, staff, board members, participants in SUCF programmes and other people engaged with the club's activities (for example, suppliers, corporate partners):

Has a genuine and equal opportunity to participate to the full extent of their own ambitions and abilities, without regard to their age, disability, gender reassignment, marital or civil partnership status, pregnancy or maternity, race, religion and belief, sex, or sexual orientation; and can be assured of an environment in which their rights, dignity and individual worth are respected, and that they are able to enjoy their engagement at the club without the threat of intimidation, victimisation, harassment, bullying and abuse.

As users of the disability confident scheme, we guarantee to interview all disabled applicants who meet the minimum criteria for the vacancy.